



Surf Life Saving Australia – Circular

August 2009

Expressions of Interest for SLSA Boards' & Committees' Positions

Document id	21/09/-10
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Department	Brett Williamson OAM Chief Executive Officer
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Audience	Presidents & Secretaries - State/Territory Centres, Branches & Clubs. SLSA Directors (AC), Advisors, Committee Chairs & Officers. SLSA Boards or Committee Members, SMG. Interested Parties
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Summary

Expressions of Interest are invited from suitably qualified and experienced members for positions on a wide variety of SLSA **Boards and Committees**.

Expressions of Interest are invited to be submitted on the prescribed form, which is attached (SLSA Form 58/03/C), signed by the Nominator, Secunder and Nominee. Expressions of Interest must also be endorsed by the Nominee's Club, Branch (for NSW and QLD), and State/Territory Centre.

Appointments of these positions will take place at the SLSA Australia Council meeting, to be held in Adelaide on Saturday, 24 October 2009.

Expressions of Interest close at State/Territory Centres (c/- General Manager/Chief Executive Officer) at 5.00pm Friday, 18 September 2009.

Expressions of Interest with endorsement or otherwise from State/Territory Centres, must be received by the SLSA Chief Executive Officer by 5.00pm Friday, 25 September 2009.

Note: Separate circulars have been issued inviting nominations and/or expressions of interest for other SLSA positions, eg, Directors and Officers, Advisors and Committee Chairs.

POSITIONS AVAILABLE – SLSA BOARDS & COMMITTEES 2009/2010

Many SLSA National Boards and Committees comprise personnel who hold specific positions within State/Territory Centres.

Accordingly, this circular only refers to positions available to the general membership.

The table over page lists the general Board & Committee positions for which Expressions of Interest are being invited.

Please note: A separate circular has been issued inviting nominations for several Committee Chair positions also. Please refer to Circular 22/09-10 if you are also interested in being considered as a Chair of a Committee.



BOARD/COMMITTEE	POSITION(S) AVAILABLE	TERM	SLSA REG #
Board of Surf Sports Comprises Director of Surf Sports, CEO or nominee (non-voting), <u>5 Council appointed members</u> who have experience in one or all of the areas of business, sports marketing, management and surf sport operations (appointed for 2 year term), Chair of Surf Sports Development Committee, Chair of Surf Sports Operations Committee and Chair of Athletes Commission.	3 x Board members	2 yrs	3.7
Board of Development Comprises Director of Development (Chair), CEO or nominee (non-voting) and <u>7 Council appointed members</u> recommended by the Director of Development.	4 x Board members	2 yrs	3.8
Honours Committee Comprises Director of Development (Chair), CEO or nominee (non-voting) and <u>three additional members</u> appointed by the Council – such representatives to come from 3 different States and 1 to be appointed for 1 year and 2 to be appointed for 2 years to create an annual rotation.	2 x Committee member	2 yrs	4.2
Hall of Fame Panel Comprises the President (Chair), CEO or nominee (non voting) and three (3) eminent members of SLSA who shall be appointed by the Council upon recommendation of the President.	3 x Committee Positions	1 yr	4.3
Rules & Qualifications Committee Comprises <u>3 representatives</u> appointed by the Council, such representatives to come from at least 2 different States. The Council shall appoint Chairperson.	3 x Committee Positions (1 to be Chair)	1 yr	4.5
Surf Sports Selection Committee Comprises <u>3 representatives</u> appointed by the Council to come from at least 2 different States. Chair appointed by Council.	3 x Committee Positions (1 to be Chair)	1 yr	4.6
Surf Sports Technical Committee Comprises Chairperson appointed by Surf Sports Operations Committee, plus appointed selected <u>technical members</u> plus <u>subject matter experts</u> .	? x Technical Experts ? x Subject Matter Experts	1 yr	4.7



BOARD/COMMITTEE	POSITION(S) AVAILABLE	TERM	SLSA REG #
Surf Sports Development Committee Chairperson appointed by the Council who must be a minimum Level 2 Coach or Official, plus Hon. Surf Sports High Performance Advisor, Hon. Surf Sports Officials Education Advisor, Hon. Surf Sports Officials Appointments & Welfare Advisor, Hon. Surf Sports Coach Education Advisor, Hon. Surf Sports Youth Advisor, BOSS elected Board Member (MOU Rep), Director of Lifesaving (ex officio).	Nil – positions subject to other appointments	1 yr	4.8
Athletes Commission Comprises <u>11 athletes</u> representing the disciplines of surf swimming, craft, surf boat, “Ironperson”, beach, lifesaving, IRB, youth, R&R, March Past and Masters, who reflect the gender balance of SLSA members. (Chair appointed by Council).	1 x Beach	2 yr	4.9
Meritorious Awards & Lifesaving Selection Committee Comprises President SLSA and Director of Lifesaving and <u>3 representatives</u> elected by the Council from at least 2 different States.	3 x Committee Positions	1 yr	4.16
Finance, Audit & Compliance Committee Comprises 2 Directors of SLSA together with the SLSA CEO (or nominated delegate) and up to <u>2 additional Committee members</u> that may or may not have a surf lifesaving background, such additional committee members to be selected for their expertise in finance, governance or risk management.	2 x Committee Positions	1 yr	4.19
Information Technology & Telecommunications Committee Comprises a Chairperson appointed by the Council, 1 nominated representative from each State Centre and <u>2 other members</u> appointed by the SLSA CEO.	2 x Committee Positions	1 yr	4.23

EXISTING OFFICE HOLDERS

A range of board/committee members, are appointed for 2 year terms. The following members have 1 year of their term remaining.

BOARD/COMMITTEE	SLSA REG #	OFFICE HOLDER
Board of Surf Sports	3.7	Brett Harrod (NSW) John Wright (WA)
Board of Development	3.8	Mark Irwin (WA) Lyn Barratt (TAS) Graham Ford (NSW)
Athletes Commission	4.9	Shannon Eckstein (QLD) – Ironperson Elizabeth Pluimers (QLD) – Ironperson Grant Hayes (NSW) – R&R



		Zane Holmes (QLD) – Board & Ski Rebecca Hamilton (NSW) – Surf Boats Gary Cook (NSW) March Past Chris Allum (NSW) – Swimming Scott Bryant (NSW) – IRB Sharron Brennan (QLD) – Lifesaving Tiarne Smith (QLD) – Youth Martin Lynch (NSW) - Masters
Honours Committee	4.2	Prof. Ed Jaggard (WA)

PREREQUISITES

Members interested in being considered for any of these positions should carefully read the SLSA Constitution, Regulations and policies relevant to the specific role to confirm his/her willingness, eligibility, capability and capacity to fulfill the role's responsibilities.

All relevant documents are available on the SLSA website www.slsa.com.au.

Interested parties are strongly encouraged to discuss the roles and expectations (in confidence if desired) with the relevant SLSA Director or Senior Manager.

EXPRESSIONS OF INTEREST FORM

Interested persons are invited to submit a properly completed form (SLSA Form 58/03C), which is attached or can be found under the Admin & Resources/SLSA Forms/Australian Council section on the website at www.slsa.com.au.

Failure to provide a properly completed form will result in non-acceptance of the Expression of Interest.

APPOINTMENTS

The SLSA Australian Council shall confirm appointments for these positions at its meeting on 24 October 2009. The Australian Council shall consider recommendations from the relevant Director and/or Board/Committee Chair with oversight responsibilities for these Boards and Committees.

CLOSING DATES

Properly completed forms must be received by hand, mail or fax at the nominee's respective State/Territory Centre by 5.00pm Friday, 18 September 2009.

State/Territory Centres must forward all nominations, with endorsement or otherwise, to SLSA Chief Executive Officer. Such nominations must be received by SLSA CEO by 5.00pm Friday, 25 September 2009.

NEED ADVICE OR HELP?

Prospective nominees can contact the relevant SLSA Director or Senior Manager if clarification or explanations are required.

Enc.



Expression of Interest for Positions on SLSA Boards and/or Committees

- ✓ Please print clearly.
- ✓ Please attach additional information if space is not sufficient.

Privacy

These personal details are being collected by Surf Life Saving Australia for the purpose of electing office bearers for Surf Life Saving Australia Limited. The personal information will be disclosed to the Australian Council and Surf Life Saving Australia staff. If elected, the personal information will be held on the SLSA Database and published in the SLSA Directory. Details from the SLSA Database will not be disclosed to any further parties unless such disclosure is required as part of the normal and proper business of SLSA or the law. You have the right to access the information held about you by Surf Life Saving Australia.

This **Expression of Interest for office** of Surf Life Saving Australia Limited is made on behalf of:

_____ for the position of: _____
(Nominees Name)

Proposer: _____ (Name)	Signature: _____
Position: _____	Date: _____
Seconder: _____ (Name)	Signature: _____
Position: _____	Date: _____

Nominees details

First Name _____	Last Name _____
Spouses Name _____	Frequent Flyer No. _____
Club _____	SLSC _____
Date of birth _____	Male / Female (please circle)
Address _____ _____	
Town _____	State _____ Postcode _____
Phone (H) _____	Phone (W) _____
Phone (M) _____	Fax _____
Email _____	



Nominee's awards/accreditations gained

Award _____	Award number _____	Date _____
Award _____	Award number _____	Date _____
Award _____	Award number _____	Date _____
Award _____	Award number _____	Date _____
Award _____	Award number _____	Date _____
Award _____	Award number _____	Date _____

Nominees Endorsement

I, _____ agree to my nomination to the office of _____
 and further acknowledge and agree to comply with the duties, responsibilities and codes of conduct of
 this position and SLSA.

 (Signature)

 (Date)

Club Endorsement

Club name _____	Name, and position of club contact	_____ Name	_____ Signature
		_____ Position	_____ Date

Branch Endorsement

Branch name _____	Name, and position of branch contact	_____ Name	_____ Signature
		_____ Position	_____ Date

State Endorsement

State name _____	Name, and position of state contact	_____ Name	_____ Signature
		_____ Position	_____ Date

Office use only (This section must be completed by state centres before being forwarded to SLSA)

Nomination received on: _____	Necessary Parties notified (please circle)	Yes/No
Membership Category _____	Membership Approved (please circle)	Yes/No



Skills & Experience

Please provide responses to the following questions related to the desired skills and experiences for the position. Additional pages may be attached if there is insufficient space on this form.

1. Skills, qualifications and experience for the position:

2. Experience and ability to provide regular reports and action recommendations:

3. Ability to commit sufficient time and energy to the role:
