



Surf Life Saving Australia – Circular

October 2008

Bronze Medallion Workbook

Document id 34/08-09	Audience Education Officers/ Directors
Department Education	

Summary

Version 3 of the Bronze Medallion workbook will be retuning with copies of the SLS Training Manual this season and although it's a little late (delivered in late October) copies will be supplied free of charge with manuals ordered in late October onwards. The ordering (and backordering) procedure is listed below.

Action

- **Clubs should advise their Chief Training Officers of the ordering procedures for the Bronze Medallion Workbooks.**
- **Clubs who wish to order a backorder supply of workbooks should do so before 15 November**
- **Clubs in WA and QLD should note that workbooks will not be supplied in your state.**

The National Education Committee has recently signed off on changes to the Bronze Medallion Workbook. These changes were made late in the lead up to the season to meet registered training organisation (RTO) requirements and have created a delay in supply of the workbook. It is expected that stock of the workbook will be delivered and available from 25 October 2008.

PDF copies of the workbook are now available on the secure resource library.

The workbook will not be supplied with manuals in WA or QLD as these two states currently use their own workbook.

Ordering process

All States Except QLD and WA:

To order the Version 3 of the 32nd Edition Manual and Workbook together please select codes SLS4506 and SLS4507 when ordering online through Surftrade or by phone through Creta Customer Service: 02 9847 4996.

The workbook is free of charge.

WA and QLD:

The workbook will not be supplied to WA and Queensland as these two states currently use their own workbook. Therefore order SLS4506 Version 3 of the 32nd Edition Manual only.

All States Except QLD and WA who ordered and received their manuals prior to the workbooks being available:

Please call Creta Customer Service 02 9847 4996 for your workbook to be forwarded to you.

A \$10 pick/pack fee will apply plus freight. Please have your invoice number handy when you call as this will expedite the verification of the original supply hence speeding along the supply process.

Workbooks are ONLY available separately to those clubs that have already received their manuals so far this season and are available until 20th November, 2008.



What's changed?

The following changes have been made to the workbook:

Section 1 - Introduction.

Some of the RTO information has been removed and is now incorporated into State handbooks. The induction checklist has been updated to comply with RTO and Health and Safety changes

Section 2 – Unit questions

Only minor changes have been made to this section.

Section 3 - On the Job Activity

Previously you were required to complete two patrols to complete this section. This section has been modified to allow the “on the job” component to be conducted over several patrol visits during training and does not require the candidate to sign on a complete a patrol.

Section 4 – Candidate Training Record

This section has had a complete rewrite to allow the training to be mapped to the Public Safety units of competency. Please note that local resources will need to be used to assist in meeting the delivery of training (local policies, procedures and systems etc. e.g. Clubhouse fire evacuation procedure).

Section 5 – Assessment Structure

This section has had a complete rewrite to expand on the requirements and description of each assessment task to assist with RTO mapping. Most tasks and the sequence of tasks have changed little from Version 2. It still follows the basic process of:

Dry land

- Theory
- First Aid
- Resuscitation
- Signal
- Radio

Water

- Run Swim Run
- Rescues and Carries
- Scenario

How to use the workbook?

The workbook has been designed to assist the learner with their Bronze Medallion (Certificate II in Public Safety (Aquatic Rescue)) course. It provides an outline of content to be learnt as well as the recommended assessment tasks for the award. States and Branches will provide their own advice on how the workbook should be used to meet individual state RTO requirements. A brief explanation of the sections of the workbook can be found below and is on pages 6 and 7 of the workbook and is listed on the next page

A sample assessment work card is included in the back of the workbook and is included below. An electronic copy is included on the SLSA secure resource library.

Rob O'Brien
Resource Development Co-ordinator



Introduction and Induction

Section 1 – Introduction

Complete in the induction checklist at the start of training
Start completing your training record in Section 4

Undertake training

Section 2 – Unit Questions

The workbook is aimed to assist learning – use it to best suit your learning style.

Some regions use this section as part of the theory assessment in Stage 1 of your assessment,
check with your trainer

On the Job Training

Section 3 – On the Job Activity

Complete this section at the end of your training and prior to your formal assessment. It may be completed
by practical patrol participation or by visiting your patrol with your training officer during the course of your
training.

Your trainer will need to review it and sign off on your assessment work card.

Review your progress

Section 4 – Candidate Training Record

Once you have completed all of the tasks within this section your trainer will need to review it and sign off
completion on your assessment work card.

Assessment

Section 5 Assessment Structure

This section will detail the assessment tasks you will need to complete and the criteria you will need to meet
to gain competency within the
Bronze Medallion / Certificate II in Public Safety (Aquatic Rescue).



Candidates Name:	Club:
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Training Tasks	Status of achievement		Trainer	
	Achieved	Not Yet Achieved	Date	Name Signature
Pool Swim – 400m in 9 minutes Min. 25 metre + pool	Swim Time _____			
Induction and checklist complete				
Completed: On the job activity				
Completed: Training Checklist				

Assessment Tasks	Status of achievement		Assessor In-charge	
	Competent	Not Yet Competent	Date	Name Signature
Assessment Task 1 Theory				
Assessment Task 2 First Aid Scenario				
Assessment Task 3 Resuscitation Scenario				
Assessment Task 4 Signals				
Assessment Task 5 Radio and Emergency Services				
Assessment Task 6 Run Swim Run				
Assessment Task 7 Rescues and Carries				
Assessment Task 8 Patrol Rescue Scenario				