

Surf Life Saving Australia

IT Systems User Account Application Form

- ✓ Please print clearly – particularly the email address
- ✓ Please attach additional information if space is not sufficient
- ✓ Please return all pages to Surf Life Saving Australia

Systems Available

Please only tick systems that you actually require access for - if you are a surf club administrator then this is typically *only* Surfguard and the IRD. Please also carefully choose the access levels for each user – typically only the registrar and secretary in a club have full access.

Surfguard

- Membership - Member management, Assessments, Patrols, Organisational Details etc
- IRD - Incident Reporting

SurfCom

- National SurfCom Incident and Communications Tool

Other

- If you need access to other SLSA websites and applications please email ithelp@slsa.asn.au first in order to evaluate your requirements.

Privacy

Personal details collected by Surf Life Saving Australia are for the purpose of registering you to use one of the National IT systems. The personal information you provide here will be disclosed to the system administrators solely for the purpose of registering you within the system, and will not be disclosed to any other third party for any reason. You have the right to access the information held about you by Surf Life Saving Australia.

Please return completed form by Fax, Email or Post (Details at top of page and below)

- Fax the form to: (02) 9215-8180 or email it to surfguardhelp@slsa.asn.au
- Support for Surfguard can be found at surfguardhelp@slsa.asn.au or 1300 724 006.
- Support for Surfcom can be found at ithelp@slsa.asn.au
- Support for Secure web can be found at securehelp@slsa.asn.au

Please print all details as clearly as possible, particularly the email address

Please circle one:		New Account	Amended Account	Deactivated Account
Name:				
Position:			Phone:	
Email:				
Please circle system and access level:				
System	Permissions	Access		
Surfguard	All	Read Only	Full Access	
Surfguard	Assessments	Read Only	Full Access	
Surfguard	Patrols	Read Only	Full Access	
Surfguard	Members	Read Only	Full Access	
Surfguard	Organisational Details	Read Only	Full Access	
Surfguard	Messaging (Email/SMS)		Full Access	
Payment Gateway		Password Reset		
Surfcom		Admin	Operator	
IRD		Read Only	Full Access	
ABSAMP		Read Only	Full Access	
ICT Reporting		Read Only	Full Access	
Other	Specify:	Read Only	Full Access	

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Surfguard	Members	Read Only	Full Access	
Surfguard	Organisational Details	Read Only	Full Access	
Surfguard	Messaging (Email/SMS)		Full Access	
Payment Gateway		Password Reset		
Surfcom		Admin	Operator	
IRD		Read Only	Full Access	
ABSAMP		Read Only	Full Access	
ICT Reporting		Read Only	Full Access	
Other	Specify:	Read Only	Full Access	

Authoring Officer Signature _____

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Authoring Officer Signature _____