



## GEAR INSPECTION REPORT

### CLUB / SERVICE:

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DATE OF ORIGINAL INSPECTION:

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DATE OF RE-INSPECTION:

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DATE INSPECTION FINALLY APPROVED:

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FINAL POINTS:

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\_\_\_\_\_  
Supervising Lifesaving Officer

\_\_\_\_\_  
Other appropriate officer

- Original to State Centre
- Duplicates to Branch + Club

### NOTE:

- Refer to individual SLSA policies and specifications for further information - [www.slsa.com.au](http://www.slsa.com.au).
- These inspection requirements are for patrol gear inspections only (safety and operational inspections). The items may be required to meeting further competition scrutineering requirements for surf sports purposes.
- Surf Life Saving Gear Inspections do not replace an authorised RTA inspection or registration.



## General Gear Inspection Guidelines

Please have ready for your Gear Inspection the items (as appropriate) listed herein.

At least two Club officials should be in attendance for the Gear Inspection.

Please contact your Lifesaving Officer/District Supervisor to organise the actual time and date for the Gear Inspection at your Club.

To assist the Inspection Panel could the Club have ready the following:

- Kit items (e.g. first aid, airbag resuscitator) are spread out for inspection in an orderly manner.
- Patrol tent, enclosures and patrol screens are available as per Branch and/or State requirements.
- Rescue boards and tubes are laid out and not on racks.
- Serial numbers are already listed on a spare copy of this report.

Please note:

- Motors will have to be run as per Branch and/or State requirements.
- Soft-hull IRB's to be inflated, with floorboards out.
- Radios will have to be turned on and tested
- All quad bikes, RWC's, beach signage and flags are to be presented and available as per Branch and/or State requirements.
- Most items should be numbered.
- The contents of kit items (e.g. first aid kits, shark bags) may be state specific. Refer to your state's Standard Operating Procedures for confirmation of the makeup of these kits and appropriate documentation.

Some states and branches award points/prizes for Gear Inspections. The **Scoring System** will be provided and conducted by the state/branch for any such points/awards.

Thank you for your anticipated cooperation and work in this area.

## Grading of Gear

All items will be graded and if passed, approval stickers issued.

<b>P = PASS</b>	Ok to use on Patrol & Club activities
<b>F = FAIR</b>	Item may require maintenance or attention before use
<b>R = RE-INSPECT</b>	Item needs major repair <b>or</b> was not ready for inspection
<b>D = DISCARD</b>	Item is beyond repair – discard and <b><u>NEVER USE AGAIN</u></b>

#		#		#		# Stickers	
F		R		D			

## IRB (safety and operational inspection)

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ESSENTIAL SURFGUARD INFO	BOAT 1	BOAT 2	BOAT 3	BOAT 4
Boat Name				
IRB Make / Manufacturer				
IRB Model				
IRB Class				
Manufacturer Serial No.				
SLSA Serial No.				

INSPECTION CHECKLIST				
IRB Code of Conduct (on Notice Board)				
Floorboards Out (if applicable) Y / N				
Pontoon Wear to Underside				
Pontoon Wear at Floorboard Junction				
Reflective Tape				
Spray Dodger				
Bow Rope + Handle				
Bow Rope D Fitting				
Pontoon Ropes on Sides				
Re-right Handles Rope + Pouch. (Length 1400mm- does not foul prop)				
Carry Handles				
Driver's Boarding Handle				
Crewperson's Boarding Handle				
Fuel Line Loops				
Inflation Valves				
Transom Plate Wear (1mm)				
Transom Lip (3mm Square)				
Motor Safety Cable (1/boat)				
Eye Bolts				
Bungs (if applicable)				
Knife & Sheath (square tip for use as a screwdriver)				

Paddles: Stowage, Condition + Correct Size (1 set/boat)				
25m Tow Rope: Stowage, Splice, Clip & Loop				
Approved Rescue Tube: Stowage				
Whistle				
Fuel Tank (no leaks, no sharps)				
Floorboards not worn, No holes/sharps				
Floorboard hinge condition (if applicable)				
Fuel Tank's Fixings				
Foot Straps				
Pressure Gauge (1/boat type)				
<b>APPROVAL STICKER</b>				

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# F		# R		# D		# Stickers	
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## IRB MOTORS (safety and operational inspection)

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ESSENTIAL SURFGUARD INFO	MOTOR 1	MOTOR 2	MOTOR 3	MOTOR 4	MOTOR 5
Motor Make					
Motor Model					
Serial Number					

INSPECTION CHECKLIST					
No obvious motor modifications					
Rust/Corrosion Free					
Tilt-Lock removed or disabled					
Mechanism to prevent motor from starting in gear removed.					
Condition of hoses and wiring					
Loose or Missing Bolts					
Fuel Filter Clean (if applicable)					
Choke/Primer Functions					
Smooth/full-throttle action (in gear engine not running)					
Motor Cover & Clip					
Propeller Blades					
Propeller Guard					
Prop Guard Securely Fixed					
Prop Guard Serial No. (if present)					
Clamp Threads and Handles					
Clamp Brackets					
Tilt Bracket & Fixings					
Swivel Bracket & Fixings					
Starter					
Motor Actually Run & Idles					
Gear Shift (F,R,N)					
Gear Lever					
Stop Button/s					
No Major Defects					
Motor Numbered					
<b>APPROVAL STICKER</b>					

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# F		# R		# D		# Stickers	
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## IRB TRAILERS

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ESSENTIAL SURFGUARD INFO	TRAILER 1	TRAILER 2	TRAILER 3
Registration plate & label (if applicable)			
Serial Number			

INSPECTION CHECKLIST			
No obvious defects (no protruding jagged edges etc).			
Rust/Corrosion Free			
Joins clean rust/corrosion free			
Winch and strap (if applicable) in working order and ratchet lock working.			
Spare wheel available (if applicable)			
<b>APPROVAL STICKER</b>			

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# F		# R		# D		# Stickers	
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## BEACH VEHICLE (ATV)

Not mandatory but must pass gear inspection every year prior to use on the beach.

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ESSENTIAL SURFGUARD INFO	ATV 1	ATV 2
ATV Make		
ATV Model		
Registration (Quote number if applicable)		
Serial Number		

INSPECTION CHECKLIST		
Good working order/clean		
Rust/Corrosion Free		
Service Log Book (maintained as per manufacturers instructions)		
Flashing light (in working order)		
Wheels & tyres in good condition		
Tyre pressures equal in all four tyres		
Lights, horn and indicators in good working order (if fitted)		
Brakes are in good working order		
Board racks/carry racks and tow bar in good working order.		
Manufacturers safety warnings correctly adhered and in good condition.		
Sign writing (surf rescue)		
Reversing beeper		
Accessories to secure additional equipment.		
<b>APPROVAL STICKER</b>		

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: Any rescue equipment/additional accessories utilised on ATV/Mobile units must meet normal gear inspection requirements for that equipment.**

# F		# R		# D		# Stickers	
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## BEACH VEHICLE (MOBILE)

Not mandatory but must pass gear inspection every year prior to use on the beach.

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ESSENTIAL SURFGUARD INFO	Vehicle 1	Vehicle 2
Vehicle Make		
Vehicle Model		
Registration Number		
Serial Number		

INSPECTION CHECKLIST		
Registration plate & label (if applicable)		
Service Log Book		
Current Registration (one per vehicle inc sticker)		
Flashing light (and siren if applicable)		
Radio Communications (where fitted/applicable)		
Sign Writing		
Accessories to secure additional equipment		
Board racks in good working order (corrosion and rust free etc)		
Four wheel drive		
Reversing Beeper		
<b>APPROVAL STICKER</b>		

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: Any rescue equipment/additional accessories utilised on ATV/Mobile units must meet normal gear inspection requirements for that equipment.**

# F		# R		# D		# Stickers	
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# RESCUE BOARDS / BOOGIE BOARDS

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ITEM / BOARD NO.	#1	#2	#3	#4	#5	#6	#7
Board Make							
Board Type							
Outer Surface (free of dings, jagged edges, etc)							
Straps or Ropes							
Fin							
Markings Top							
Markings Bottom							
Board Numbered							
<b>APPROVAL STICKER</b>							
ITEM / BOARD NO.	#8	#9	#10	#11	#12	#13	#14
Board Make							
Board Type							
Outer Surface (free of dings, jagged edges, etc)							
Straps or Ropes							
Fin							
Markings Top							
Markings Bottom							
Board Numbered							
<b>APPROVAL STICKER</b>							

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#		#		#		# Stickers	
F		R		D			

# RESCUE TUBES

P = Pass / F = Fair / R = Re-inspect / D = Discard

= Compulsory Surfguard Information

ITEM / TUBE NO.	#1	#2	#3	#4	#5	#6	#7	#8	#9
Tube Make									
Tube Condition									
Line not knotted/frayed									
Clip									
D Attachment									
O Rings									
Shoulder Strap									
Splices									
Tube Numbered									
<b>APPROVAL STICKER</b>									
ITEM / TUBE NO.	#10	#11	#12	#13	#14	#15	#18	#17	#18
Tube Make									
Tube Condition									
Line not knotted/frayed									
Clip									
D Attachment									
O Rings									
Shoulder Strap									
Splices									
Tube Numbered									
<b>APPROVAL STICKER</b>									

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#		#		#		# Stickers	
F		R		D			

# RADIOS

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ITEM / RADIO NO.	#1	#2	#3	#4	#5
Radio Make					
Radio Model					
Serial Number					
Channels Labelled					
No Sand/Corrosion					
Aerial					
Battery Condition					
Carry Case					
Waterproof Pouch					
Radio Works					
Radio Numbered					
<b>APPROVAL STICKER</b>					
ITEM / RADIO NO.	#6	#7	#8	#9	#10
Radio Make					
Radio Model					
Serial Number					
Channels Labelled					
No Sand/Corrosion					
Aerial					
Battery Condition					
Carry Case					
Waterproof Pouch					
Radio Works					
Radio Numbered					
<b>APPROVAL STICKER</b>					

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

#		#		#		# Stickers	
F		R		D			

## MANIKINS (presented clean, tidy and in working order)

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ITEM /SIMULATOR NO.	#1	#2	#3	#4	#5
Manikin Make					
Manikin Model					
Chest Cover/Spare Mask					
Carry Case (optional)					
Cleaning Solution*					
Spare Bags					
Paper Towels					
Tested & Working					
Simulator Numbered					
<b>APPROVAL STICKER</b>					

ITEM /SIMULATOR NO.	#6	#7	#8	#9	#10
Manikin Make					
Manikin Model					
Chest Cover/Spare Mask					
Carry Case (optional)					
Cleaning Solution*					
Spare Bags					
Paper Towels					
Tested & Working					
Simulator Numbered					
<b>APPROVAL STICKER</b>					

\* AS per SLSA requirements

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: For OH&S reasons manikins should be serviced according to the manufacturers instructions.**

# F		# R		# D		# Stickers	
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# DEFIBRILLATORS (AED)

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ESSENTIAL SURFGUARD INFO	PATROL DEFIB #1	PATROL DEFIB #2	TRAINING DEFIB #1	TRAINING DEFIB #2
Defibrillator Make				
Defibrillator Model				
Serial Number				

INSPECTION CHECKLIST				
Buttons Labelled				
No Sand/Corrosion				
Pads				
Battery Condition				
Carry Case				
Spare Pads				
Razor / Shears				
Resus Mask				
Volume OK				
Non Alcohol wipes				
Gloves				
Disposable towels (optional)				
Spare Battery (optional)				
<b>Approval Sticker</b>				

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# F		# R		# D		# Stickers	
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# OXYGEN RESUSCITATORS

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

ESSENTIAL SURFGUARD INFO	UNIT 1	UNIT 2	UNIT 3	UNIT 4
Resuscitator Make				
Resuscitator Model (Type)				
Manufacturer Serial No.				

INSPECTION CHECKLIST				
Unit Numbered				
Service Certification				
Ventilation Bag				
Reservoir Bag				
Reservoir Valve				
Intake Valve				
Extension Tube (optional)				
Patient Valve				
Resuscitation Tubing				
Therapy Tubing				
Resuscitation Mask Adult				
Resuscitation Mask Child				
Therapy Mask Adult				
Therapy Mask Child				
OP Airways x 2 (adult male and female)				
Key Wheel – Attached				
Yoke Plug - Attached				
Sealing Washer				
Spare Washer (1)				
Surgical Gloves (minimum 3 pairs)				
Notepad, Pen/Pencil				
Chalk/Marker (to write date on cylinder)				
No Sand in Unit				
No Corrosion in Unit				
No Corrosion on Screws/Nuts				
Spare Oxygen Cylinder (1)				
<b>APPROVAL STICKER</b>				

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

#		#		#		# Stickers	
F		R		D			

## PATROL EQUIPMENT

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

INSPECTION CHECKLIST	QTY	P / F / R / D	COMMENT
Patrol Area Flags	2		
Patrol Feathers (Optional)	2		
<b>Signs:</b>			
Swimming Prohibited	1		
Surf Craft Prohibited	2		
Surf Rescue Craft Training	2		
Signal Flags	2		
Patrol Shirts – DHL only			Note Club's method of patrol uniform distribution, and extras store.
Patrol Shorts – DHL only			
Patrol Caps			
Whistles	2 (min)		
Swim Fins (pairs)	2 pair		
Spinal Board	1		As per SLSA requirement
Spinal Board Straps	1		Optional as per SLSA requirement
Stretcher	1		Optional as per SLSA requirement
Blanket	1		In addition to space blankets
Shark Alarm	1		Tested ( <i>unless</i> provided by Council)
Shark Flag	1		
Loud Hailer/PA System	1		Tested
IRB Safety Signs	2		
Sun Block Cream	2		SPF 30 - 500ml for patrol members
Patrol Log (Book)	1		Sample Log to be given to Supervisor
Incident Report Log (Book)	1		
Patrol Shelter/Tent	1		In good working order
Tent Pegs (if required)	4/6		
Tent Ropes (if required)	4/6		
Communicable Disease Kit (Bum Bags)	Min 3 or as per Branch reqs.		1 x Resuscitation Pocket Mask with one way valve 3 x pair Surgical gloves 1 x pair Disposable Goggles (as per Branch reqs) 1 x Triangular bandage 1 x Notebook & 1 pen/pencil 1 x Whistle

**Note: If any of the equipment is provided by the governing authority (e.g. Council) enter "P" for pass.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# F		# R		# D		# Stickers	
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## SPINAL NECK BRACES

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

INSPECTION CHECKLIST	SET 1	SET 2	SET 3	SET 4	SET 5
Regular Collar *					
No Neck Collar *					
Or Adjustable Collar *					
Paediatric Collar					
Set Numbered					
<b>Approval Sticker</b>					

\* Minimum of 3 collars (Regular, No neck, Paediatric)

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: Entering spinal equipment into Surfguard is optional.**

# F		# R		# D		# Stickers	
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## FIRST AID (PATROLS)

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

INSPECTION ITEM	QTY	KIT #1	KIT #2	KIT #3	KIT #4
First Aid Pamphlet (as approved by Workcover)	1				
Adhesive Strips	1				
Gauze Swabs 7.5cm x 7.5cm	10				
Crepe Bandages 10cm	2				
Adhesive Dressing Tape 2.5cm x 10cm	1				
Pad Non-Adherent 10x 7.5cm	2				
Eye Pad	2				
Bandage Conforming 7.5cm	1				
Bandage Conforming 10cm	1				
Gloves Disposable in Bag x 10	1				
Blanket Emergency Shock	1				
Safety Pins in Bag Pack of 12	1				
Scissors S/S Sharp/Blunt 12.5cm	1				
1 Paper Tape (Micropore) 1.25cm	1				
Splinter forceps s/s	1				
Alcohol/Antiseptic Swabs	10				
SLS Incident Log Book	1				
Triangular Bandage minimum 90cm	4				
Wound dressing no 15	3				
Combine dressing 9x20cm	2				
Saline Ampoules 10ml (eye/wound irrigation)	8				
Splinter Probe Disposable	5				
Plastic Bags (small, medium, large)	2 each size				
Notepad, pencil/pen	1 set				
Sharps Disposal Unit	1				
Plastic Forceps Dressing	1				
<b>APPROVAL STICKER</b>	1				

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: First Aid Kit requirements are as per your state's Standard Operating Procedures.**

# F		# R		# D		# Stickers	
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## FIRST AID (ROOM)

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

INSPECTION ITEM	QTY	ROOM	KIT #1
Notice Board Showing 1. Appropriate First Aid Charts 2. Four Basic Checks of the Assembled Airbag	1		N/A
Examination Couch/Bed	1		N/A
Pillows Plastic Cover & Pillow Case	2		N/A
Blankets – Clean (cotton or woollen)	2		N/A
Stool or Chair	1		N/A
Sink with Preferably Hot & Cold Water	1		N/A
Hand Cleaner/Hand Wash Solution	1		N/A
Paper Towels & Dispenser	1		N/A
Contaminated Waste Disposal Bin	1		N/A
Sharps Disposal Unit	1		N/A
Ice packs in freezer (or ice machine with bags)	4		N/A
<b>Storage Cabinet</b>	1		
Alcohol swabs	100		
Triangular Bandage Min 90cm	8		
Crepe Bandage 10cm	6		
2.5cm Conforming Bandage	2		
5cm Conforming Bandage	4		
10cm Conforming Bandage	4		
Wound dressing No 14	4		
Wound dressing No 15	4		
Universal/multi trauma dressing	2		
Non Adherent dressing 7.5cmx10cm	5		
Non Adherent dressing 7.5cmx20cm	5		
Non Adherent dressing 5cm x 7.5cm	5		
Combine dressing (Surgipad) 9cmx20cm	5		N/A
Eye Pads	5		
Burn Sheet (Large)	1		
Burn Sheet (small)	1		
First Aid Pamphlet as approved by Workcover	1		
Band Aids	50		
Adhesive Tape 2.5cm x 5cm (or if not available the next wider size) 3cm x 5cm.	2		
Paper Tape (Micropore) 1.25cm	2		
Dressing Length 6cm x 1m	1		

Saline Ampoules 10ml (eye/wound irrigation)	12		
Shock Blanket/Space Blanket	2		
Gauze Swabs 7.5cm (100's)	2		
Scissors 12.5cm S/B S/S	1		
Splinter Probe Disposable	10		
Dressing Forceps Plastic	2		
Splinter Forceps S/S	1		
Kidney Tray (Plastic)	1		
Safety Pins 12's	1		
Plastic Bag (Small, medium & Large)	2 each size		
Drinking Vessel (disposable)	10		
Disposable Gloves	100		

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: First Aid Room requirements are as per your state's Standard Operating Procedures.**

#		#		#		# Stickers	
F		R		D			

## SHARK BAG / MAJOR HAEMORRHAGE KIT

P = Pass / F = Fair / R = Re-inspect / D = Discard  = Compulsory Surfguard Information

INSPECTION CHECKLIST	QTY	KIT #1	KIT #2
Clean towels	2		
Combine trauma pads 20 x 20cm	4		
Pair of universal shears	1		
Sterile lint pads (large)	1		
Crepe Bandages 15cm	4		
Tourniquet	1		
Gloves (S,M,L)	2 pair (each)		

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: Shark Bag requirements are as per your state's Standard Operating Procedures.**

**Note: These articles should be stored in a sealed plastic bag and the lot kept in a sturdy bag/box. Should have writing on it to say 'Shark Bag / Major Haemorrhage Kit – use in case of Shark Attack / Major Haemorrhage'**