



# Surf Life Saving Australia – Bulletin

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## Update of Transfer Regulations and Form

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**Audience** Administration, Lifesaving,  
Surf Sports and Members

**Department** Operations

### Summary

This Bulletin outlines the update of Regulations and Forms relating to the Transfer / Clearance Process as detailed in Regulations 7.8 to 7.10 (as amended).

Changes have been made to the Transfer regulations to:

- Accommodate recent changes to Regulation 7.8 regarding Competitive Transfers as approved and advised via Bulletin 01/06-07.
- Accommodate recent changes to Regulation 7.9 regarding International Life Saving competitive rights and advised via Bulletin 01/06-07.
- Accommodate a paperless transfer process to be used for members / Clubs within Surfguard for those who wish to use it.
- Allow for those States / Branches / Clubs who desire to continue to use the paper transfer form to do so.
- Align the paper and paperless (Surfguard) processes so they are the same.

As a result of the changes to the transfer regulations the following updates will be made to SLSA publications so that they are aligned and correct:

- 32<sup>nd</sup> Edition Surf Sports Manual Section 2.2.4
- SLSA Regulations as published. A copy of the updated Regulations 7.8 to 7.10 are attached to this bulletin.
- SLSA Form 004
- Any electronic copies of these publications will be updated and posted on the SLSA website [www.slsa.com.au](http://www.slsa.com.au)

The intent of the regulations has not changed. The changes are to accommodate evolving processes within the Organisation and to ensure all publications are updated.

It will be the choice of States / Branches and Clubs as to whether they use the Paperless / Paper or a combination of the two to initiate, track and advise on transfers and clearances.

Any further information please contact Peter Agnew, General Manager – Operations or Chris Giles, National Development Manager at SLSA on 02 9300 4000.

## Regulation 7.8

## Competitive Rights Transfers and Process

A member of an Affiliated Club who desires to transfer competitive rights to another Affiliated Club during the currency of a calendar year (1 January to 31 December) may do so under the following conditions:

- a) A member is permitted one competitive rights transfer per calendar year (ie 1 January to 31 December of that year). Any further transfer in that year will be processed but will only take effect (if approved) in the next calendar year. An exception to this will be bone fide relocation because of employment, study or family commitments. Such competitive rights transfers will be subject to consideration and approval by the relevant controlling authority of the member's "losing club".
- b) Any International Life Saving (ILS) ruling in respect of competition transfers, international transfers and World Championship events will be complied with.
- c) A member desiring a competitive rights transfer shall initiate the transfer process at either the "gaining" or losing Club (refer to Regulation 7.10) and, after the details are entered into Surfguard ensure the Transfer function in Surfguard has been initiated. A member or Club may use the transfer form as proof that a transfer has been initiated.
- d) Where a State does not use the Surfguard Transfer function or continues to use the paper based form (SLSA Form004) the form shall be lodged with the gaining Club, losing Club and Controlling Authority (ie Branch or State).
- e) The "losing" club or its executive shall, within fourteen (14) days of receiving the original, endorse or reject the application (in Surfguard or on the Form). The Club shall record its decision regarding the transfer application in Club minutes, and if using the form immediately forward the copy with the club's decision to the controlling authority. The Club shall advise the member of its decision.
- f) If the "losing" club approves the application the controlling authority shall advise the member or if using the form record the approval on the original and return the same to the member. The controlling authority shall minute the decision and if using the form shall notate the form with the decision and retain the duplicate.
- g) If the "losing" club rejects the application and indicates this in Surfguard, the application shall be considered at the next meeting of the controlling authority for a decision and such decision shall be final. The decision shall be advised to the member and if using the form recorded on the original and returned to the member. The controlling authority shall minute the decision and if using the form shall notate it and retain the duplicate.
- h) If the controlling authority does not receive a decision or the form from the "losing" club within twenty-one (21) days of Surfguard Transfer request being initiated or the receipt of the duplicate form, the application shall be considered at the next meeting of the controlling authority for a decision. Any decision made at the meeting shall be final. The "losing" club and the member shall be advised of such decision in writing.
- i) Subject to 7.8 (a), transfers of competitive rights shall take effect from the date the application is approved by the controlling authority.

- j) Any ILS rulings in respect to competitive transfers, international transfers and world championship events will be complied with.

## **Regulation 7.9 International Competitive Rights and Transfers**

- a) International transfers: Competitors must apply to transfer to a foreign Club. For the application to succeed, competitors require approval from their home Club region and national organisation.
- b) Interclub transfers: In the year of the World Lifesaving Championships (1 January to 31 December):
  - (i) Competitors who compete for a Club in their national championships, may not subsequently compete for another club in the World Lifesaving Championships
  - (ii) Competitors, who compete for a Club in the World Lifesaving Championships, may not subsequently compete for another Club in their national championships.
- c) SLSA members competing in the ILS World Championships: SLSA Members must only compete for their SLSA Clubs at the ILS World Championships.

NOTE: For the avoidance of doubt in any calendar year (1 January to 31 December) that the ILS World Championships are conducted and an SLSA Member competes for any Club or entity other than their SLSA Club at the ILS World Championships, that SLSA Member will not be eligible to compete in any SLSA event in that calendar year including but not only the Australian Surf Life Saving Championships, any State Championships and any other SLSA or State sanctioned event or competition.

## **Regulation 7.10 Membership Clearances and Process**

- a) Any member, who desires to join another Affiliated Club but still retain membership of his existing Affiliated Club(s), or any person who has ceased to be a member of an Affiliated Club but who desires to join another Affiliated Club, shall first obtain from his present Affiliated Club(s), or from the Affiliated Club of which he/she was last a member, a clearance. This process can be performed in Surfguard or on the prescribed form (SLSA F004). A member or Club may use the transfer form as proof that a transfer has been initiated.
- b) The Clearance process (Surfguard or Form) is to indicate:
  - i) Any awards that may be held by such person, and
  - ii) That such person is not indebted in any way to such Affiliated Club(s); and
  - iii) That such person is not expelled or under suspension from such Affiliated Club(s)
  - iv) The Club which shall hold / retain the persons competition rights

- c) Where a Clearance is initiated in Surfguard (termed Non-Competitive transfer) only items ii and iii (above) shall apply.
- b) The member desiring the clearance shall initiate the transfer process either in Surfguard or if using the Form, obtain the prescribed duplicate controlling authority clearance form and, after entering the relevant details lodge the original with the "losing" club and the duplicate with the relevant controlling authority.
- c) The "losing" club or its executive shall, within fourteen (14) days of receiving the request, endorse or reject the application (in Surfguard or on the Form). The Club shall record its decision regarding the transfer application in Club minutes, and if using the form immediately forward the copy with the club's decision to the controlling authority. The Club shall advise the member of its decision.
- d) If the "losing" club approves the application the controlling authority shall advise the member or if using the form record the approval on the original and return the same to the member. The controlling authority shall minute the decision and if using the form shall notate the form with the decision and retain the duplicate.
- e) If the "losing" club rejects the application and indicates in Surfguard, the application shall be considered at the next meeting of the controlling authority for a decision and such decision shall be final. The decision shall be advised to the member and if using the form recorded on the original and returned to the member. The controlling authority shall minute the decision and if using the form shall notate it and retain the duplicate.
- f) If the controlling authority does not receive a decision or the form from the "losing" club within twenty-one (21) days of Surfguard request being initiated or the receipt of the duplicate form, the application shall be considered at the next meeting of the controlling authority for a decision. Any decision made at the meeting shall be final. The "losing" club and the member shall be advised by the controlling authority of its decision in writing.
- g) Clearance of transferring members shall automatically take effect from the date when the application is approved by the controlling authority.